



## SCHEDULE 1

### PURPOSE AND LAWFUL BASIS FOR PROCESSING YOUR PERSONAL DATA

Purpose for processing your personal data	Personal information used	Lawful basis
<ul style="list-style-type: none"> <li><b>To administer your membership with us, including your registration and any ongoing enquiries;</b></li> </ul>	<p>All contact details, records of your interactions with us, and marketing preferences.</p>	<p>This is necessary to enable us to properly manage and administer your membership with us.</p>
<ul style="list-style-type: none"> <li><b>To send you information about promoting our sport (including events and our newsletter) we think you might find useful</b></li> </ul>	<p>Contact details and marketing preferences.</p>	<p>As the NGB for clay target shooting in Ireland, we have a legitimate interest to provide you with information regarding clay target shooting in Ireland, to promote it.</p>
<ul style="list-style-type: none"> <li><b>To administer bookings and your attendance at events; to carry out surveys and to analyse data to better understand the needs of our members and any trends.</b></li> </ul>	<p>Records of attendance at any events run by us (and/or in conjunction with our partners).</p> <p>Results of any surveys carried out (details will be anonymised to the extent possible)</p>	<p>We have a legitimate interest in doing so to ensure that our events continue to improve and are targeted and relevant, and to understand the requirements of our members.</p>
<ul style="list-style-type: none"> <li><b>To administer clay target shooting, to optimise team preparation and training and for statistical purposes.</b></li> </ul>	<p>Competition records of rankings and gradings at particular sporting events; and records of training assessments and performance.</p>	<p>We have a legitimate interest in doing so to administer competition within the sport and to prepare athletes for competition.</p>
<ul style="list-style-type: none"> <li><b>Retention of records</b></li> </ul>	<p>All the personal information we collect.</p>	<p>We have a legitimate interest in retaining records to:</p> <ul style="list-style-type: none"> <li>(i) handle complaints or claims.</li> <li>(ii) properly administer and manage your membership,</li> <li>(iii) Comply with legal or regulatory obligations to retain records.</li> </ul> <p>For criminal records history we process it based on legal obligations or based on your explicit consent.</p>
<ul style="list-style-type: none"> <li><b>To deal with your queries</b></li> </ul>	<p>Contact details and records of your interactions with us.</p>	<p>We have a legitimate interest to provide this service we provide.</p>



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<ul style="list-style-type: none"> <li>• <b>For the purposes of promoting clay target shooting, and any campaigns/ work undertaken by ICTSA.</b></li> </ul>	Images in video and/or photographic form.	For legitimate interests of promoting clay target shooting in Ireland and/ or where you have given us your explicit consent to do so.
<ul style="list-style-type: none"> <li>• <b>To receive payments re: membership or entry into events:</b></li> <li>• <b>To make payments to you where we have agreed to fund a project</b></li> </ul>	Transaction and payment data	This is necessary to make payments to you.
<ul style="list-style-type: none"> <li>• <b>To compete in an event and/or to arrange for any trip or transportation to and from an event</b></li> </ul>	Identification documents details of next of kin, family members and emergency contacts, transaction and payment information, health and medical information.	This is necessary to enable us to make the necessary arrangements for you to compete in the event and/or transportation to an event.  We process special category personal data on the basis of your explicit consent
<ul style="list-style-type: none"> <li>• <b>To use information about your physical or mental health (including any injuries) or disability status, to ensure your safe participation in clay target shooting</b></li> </ul>	Health and medical information	We process special category personal data based on your explicit consent.
<ul style="list-style-type: none"> <li>• <b>To gather evidence for possible grievance or disciplinary hearings</b></li> </ul>	All the personal information we collect	We have a legitimate interest in doing so to administer the sport and to manage the disciplinary and complaints process.
<ul style="list-style-type: none"> <li>• <b>The security of our IT systems</b></li> </ul>	Your usage of our IT systems and online portals. See Schedule 2 below for more details.	We have a legitimate interest to ensure that our IT systems are secure.
<ul style="list-style-type: none"> <li>• <b>To comply with legal obligations, for example, regarding people working with children or vulnerable adults.</b></li> </ul>	Information about your criminal convictions and offences	For criminal records history we process it on the basis of legal obligations or based on your explicit consent.