



*The voice of Irish sport*

## **Vetting - Federation of Irish Sport**

### **Legislation**

The National Vetting Bureau (Children & Vulnerable Persons) Acts 2012 – 2016 commenced on the 29<sup>th</sup> April 2016. From that date, a statutory obligation was placed upon all organisations to Garda vet every person prior to taking up a role which involves work with a vulnerable person and/or a person under the age of 18 years.

The Act also established the National Vetting Bureau (NVB) to oversee the e-vetting services previously administered by the Garda Central Vetting Unit.

### **Who needs to be vetted?**

Any person who carries out a role of responsibility which involves a vulnerable person or a person under 18 years of age must be vetted.

Section 21 of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 places a legislative requirement on relevant organisations to conduct vetting in respect of employees who were in their employment prior to the 29<sup>th</sup> April 2016, and who have not been previously subject of a vetting application by that organisation. In that regard, it has been directed by the Minister for Justice & Equality, that vetting must be sought in respect of this category of personnel by 31<sup>st</sup> December 2017.

### **What if the applicant is under 18 years of age?**

Federation of Irish Sport vetting is available to any person who is currently 16 years of age. A parental/guardian consent form (NVB 3 Form) must be completed, for applicants who are 16 or 17 years of age.

### **Is it an offence if you are not vetted?**

It is now a criminal offence, to permit any person to commence working with children or vulnerable persons without that person first obtaining a vetting disclosure from the National Vetting Bureau in respect of the role for which they have been recruited.

### **E-Vetting**

E-Vetting replaces all previous paper vetting systems and vetting for members of the Federation of Irish Sport involves 3 easy to follow steps:

**Step 1** Applicant Completes Section 1 and Section 2 of NEW NVB 1 Form which is attached.

**Step 2** Organisation/Facility completes Section 3 of NVB 1 Form and ticks the Identification they are sending to the Federation of Irish Sport (100 points required).

Sections 1, 2 and 3 and copies of the Applicants ID are then posted to the Federation of Irish Sport along with payment.

**Step 3** Once all documentation has been received by the Federation of Irish Sport, all information will be forwarded to the National Vetting Bureau (NVB).



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The NVB will issue the applicant with the online NVB Vetting Application Form. This will be issued to the email address he/she provided in Section 1 – Personal Information (NVB 1 Form).

Please note that where the applicant is under 18 years of age the electronic correspondence will issue to the Parent/Guardian.

The applicant completes their Garda vetting on-line. The result of the application will be sent to the Federation of Irish Sport who will then forward to the Facility provided in Section 3 of the NVB 1 Form